

## **CRCTC BOARD OF DIRECTORS MEETING - MINUTES**

**Wednesday, March 25, 2020. 6 pm to 7 pm**

**Teleconference by Zoom**

**Present:** Des Doucette, Dan McMorran, Monique LeClair, Carol Mulholland, Anthony Poon, Rufus Nel, Josh Astle, Mark Depow, Ryan Hamilton, Chris Nadeau, Dana Brown, Alicia Little (joined towards the end)

- 1. Welcome** - Board members gave brief introduction about themselves.
- 2. Approval of the agenda**
  - 2.1. Motion to approve the agenda was duly moved, seconded and carried.
- 3. Approval of minutes from the January 22 board meeting**
  - 3.1. Motion to approve the minutes was duly moved, seconded and carried.
- 4. Approval of LED Loan Provider Options (Prepared by Des dated March 24, 2020)**
  - 4.1. Motion to approve the loan repayment options was duly moved, seconded and carried.
- 5. AFTC Report - Rufus Nel**
  - 5.1. Credit will be given to program participants for cancelled classes due to the closure.  
Participants can apply credit towards future program costs.
  - 5.2. Spring Programs - Tentative start date is April 14 or 21, subject to change depending on pandemic situation. Some have already signed up for programs.
  - 5.3. Summer Camps - Will hold off marketing until situation is more clear.
  - 5.4. Fall Programs - Have not been designed yet.
  - 5.5. Rufus will email members tomorrow to provide update on centre closure as well as information regarding credit for unfulfilled lessons.
  - 5.6. The centre plans to offer unlimited play pass again this Summer.
  - 5.7. New coaching staff - The Canadian recruit is here and the tentative start date is in April, subject to change according to the pandemic situation. The recruit from Singapore is still there, pending Immigration Canada processing. Rufus reassured that there will be adequate staffing to run Summer programs even if the Singapore coach cannot make it in time.
  - 5.8. SEED student applications are in, waiting to hear back from government.

## **6. Financial Report - Carol Mulholland**

- 6.1. There is approximately \$20,000 left in the centre's bank account (not including funds related to the planned ITF event).
- 6.2. Mortgage payment for the building is now interest only, \$455 per month, starting in April for 6 months.
- 6.3. New financial relief programs are coming from the government. Will make use of any plan that will benefit our staff.
- 6.4. Instead of paying bills as they come, the centre will hold off on payments until the end of each month, at which time priority of payments will be decided.
- 6.5. Measures taken so far to save money - Bell Aliant has been contacted and offered a \$237 credit that is equivalent to approximately one month's bill. TV service has been stopped. Cleaning service has been stopped. All thermostats have been turned down to save electricity.
- 6.6. Josh Astle suggested that the centre should reach out to the liability insurer for the ITF event to see if it is possible to recoup some of the expenses already paid for the now cancelled tournament. Carol, Josh and Rufus will hold further discussions on this.

## **7. Tennis New Brunswick/Tennis Canada - Dana Brown**

- 7.1. Rufus will be the liaison with TNB and TC for any possible funding help.
- 7.2. The prize money (USD 25,000) for the ITF had already come from TC and will likely have to be returned. According to Rufus, next year will be counted as year one of the three year ITF cycle.

## **8. Supplemental Unemployment Benefits Program - Josh Astle**

- 8.1. The main point Josh made was that there is no down side to submitting the paper work for the program at this point instead of waiting further.

## **9. Other business**

- 9.1. Josh suggested board members should be kept in the loop as much as possible especially on major decisions. The group agrees.

## **10. Next board meeting**

- 10.1. The date of the next board meeting is to be left open at this point.

## **11. Adjournment - The meeting was adjourned at approximately 7 pm.**